# Volunteer Guide | Read United | Rock Island Academy

## Contacts

**Program Inquiries:**
Read United Program Coordinator: Teri Adams
tadams@unitedwayqc.org | 563.344.0346

**Report volunteer absence:**
UWQC Site Coordinator: CrisCynthia McWilliams
cmcwilliams@unitedwayqc.org | 563.344.0326

**Urgent student safety concern:**
Front office staff: Tiarra Burrage
Tiarra.burrage@rimsd41.org | 309.793.5944

**General on-site & reading material matters:**
Reading Specialist: Becky Lapp
becky.lapp@rimsd41.org

**Weather delays/closings:**
Major news outlets share emergency delays, early dismissals and cancellations, including KWQC TV-6, WQAD TV-8, WHBF TV-4, and the QC Times.

## Processes

**Volunteer check in:**
Check in at front office.

**Volunteer/Student connection:**
Office will instruct where to meet.

**Book/Activity selection:**
Student will have book and/or activity each time

**End of session:**
Volunteer will walk student back to main office

## Frequently Asked Questions

**Q: What do I need to bring when I volunteer**
**A:** Your driver's license to check in.
**Q: Who do I contact if I can't make my reading session or will be late?**
A: Please contact the report volunteer absence in the left column.

**Q: Where do I find no school/student days?**
A: See "Important Dates" document provided at orientation.

**Q: Can I give my student gifts or treats?**
A: Snacks must follow the school approved list.

**Q: Can I bring my own books or materials?**
A: Age-appropriate and school-approved only.

**Q: What if my student is absent?**
A: Absences will happen. Feel free to call the school office the morning of your reading time to ask if your volunteer slot is a go for that day.

**Q: What if my student shares something concerning or displays troubling behavior?**
A: Stay calm, thank them for telling you, and notify the front office. Share what you observed/heard.

**Q: Can I contact my student or their family outside of school?**
A: No, all communication goes through the school.

**Q: May I post photos on social media?**
A: No, volunteers may not take or share student photos.

**Q: What if we finish early or the text is too easy/hard?**
A: You can choose another book or literacy activity or reach out to the teacher or reading specialist.

**Q: Questions about your school safety protocols?**
A: See front office staff.

# ROCK ISLAND ACADEMY — Important Dates
# READ UNITED 2026-27 School Year
# School Day 8:30am-3:00pm

**October 2026**
Every Wednesday: 2:10pm dismissal
October 5-16 — Intercession (No School)

**November 2026**
Every Wednesday: 2:10pm dismissal
Nov 11 — Veterans Day (No School)
Nov 25-27 — Thanksgiving Holiday (No School)

**December 2026**
Every Wednesday: 2:10pm dismissal
Dec 17-18 — 2:10pm dismissal
Dec 21–31 — Winter Break (No School)
**Check for winter program dates**

**January 2027**
Every Wednesday: 2:10pm dismissal
Jan 1 — Winter Break (No School)
Jan 4 — Inservice (No School)
Jan 18 — Martin Luther King Day (No School)

**February 2027**
Every Wednesday: 2:10pm dismissal
Feb 19 — Half Day

**March 2027**
Every Wednesday: 2:10pm dismissal
Mar 11-12 — 2:10pm dismissal
Mar 15-26 — Spring Break (No School)
Mar 29 — Inservice (No School)

**April 2027**
Every Wednesday: 2:10pm dismissal