



READ UNITED QC: SPRING FORWARD – FRANCES WILLARD

SCHOOL INFORMATION SHEET

CONTACT INFORMATION

WHAT YOU NEED TO KNOW

School contact in the event of student or volunteer absence:

- **School contact email & phone:** Marcela Sherman, Site Leader for SF: 309-7989-7133 or Robbie McIntyre at robbie@springforwardqca.org
- **What should a volunteer in the event they cannot attend their volunteer time:** Texts will work best if volunteers are not able to attend. We ask that volunteers identify themselves when texting and the student they are working with (if known). For example, "This is Read United volunteer Chad. I cannot make it to program today. I have been reading with Jeremiah."
- **How will the school communicate a student absence to a volunteer:** Once we have all the volunteer information and they are paired with a student we can do our best to send out text messages when students are absent
 - We will ALWAYS have other students available for Volunteers to read with when they arrive, should this communication break down.

Parking:

- Volunteers may park in any open spots you find in the lot when they arrive. If there are no spots available in the lot, there are a few spots behind the school, or you may park on the street in front of it.

Check in:

- Please enter the main doors to the school (will be apparent from the parking lot). Ring the bell near the center doors. Once staff let the volunteer in, head in and go Right toward the Main Office. The volunteer will need to check in with the office staff and let them know they are there to volunteer for Spring Forward. Staff will direct volunteers to the cafeteria.

COVID requirements:

- Masks are optional

Connecting with your student:

- Spring Forward staff will connect the volunteer with their student for each visit.



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READING GOALS

Share your schools reading goals (improve comprehension, fluency, word recognition, etc.)

- Our goal is for all Spring Forward students to be reading at grade level by third grade
- We aim to help all readers grow literacy skills over the course of the school year and in the summer months
- We aim to develop a love of reading.

Reading tips:

- Be patient and encouraging.
- Ask questions about the story while you're reading to gauge comprehension.
- Pick books that are at the right level for your young reader—5+ mistakes on one page is too hard. No mistakes or only one mistake per page is too easy.
- Gently correct mistakes and re-read the entire sentence.
- Give positive feedback and tell the reader he or she is doing a great job.

ABOUT OUR SCHOOL

Students & grade levels at your school: 30 in 1st to 4th grades

Percent of students on free & reduced lunch program: 100%

Percentage of minority students: 75%